



*Are you a pencil pusher trapped in a computer?  
We can help?*

**M J H COMPUTER TRAINING**

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# Adobe Indesign CS6 Level 2

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**Course Length:** 1 day

## Course Content

### Lesson 1: Creating Documents for Multiple Formats

**Topic A:** Build Layout Variations

**Topic B:** Link Content

### Lesson 2: Managing Advanced Page Elements

**Topic A:** Create Repeating Content

**Topic B:** Work with Text Layouts

**Topic C:** Create Transparency

**Topic D:** Use Anchored Objects

**Topic E:** Manage a Library

### Lesson 3: Managing Styles

**Topic A:** Import Styles from Microsoft® Word Documents

**Topic B:** Create Nested and GREP Styles

**Topic C:** Apply Styles in a Sequence and Manage Overrides

**Topic D:** Redefine Styles and Break Style Links

### Lesson 4: Building Complex Paths

**Topic A:** Create Bézier Paths

**Topic B:** Create Clipping Paths

**Topic C:** Create Compound Paths

### Lesson 5: Managing External Files

**Topic A:** Import Layered Files

**Topic B:** Merge Data

### Lesson 6: Creating Dynamic Documents

**Topic A:** Create Document Sections

**Topic B:** Insert Text Variables

**Topic C:** Create Interactive Documents

### Lesson 7: Managing Long Documents

**Topic A:** Create a Book

**Topic B:** Build a Table of Contents

**Topic C:** Create Hyperlinks and Cross-References

**Topic D:** Generate an Index

**Topic E:** Insert Footnotes

### Lesson 8: Publishing InDesign Files for Other Formats

**Topic A:** Export PDF files for Print

**Topic B:** Export Interactive PDF Files

**Topic C:** Export Files for Animation

**Topic D:** Export Files for the Web

### Lesson 9: Customizing Print Settings

**Topic A:** Manage Colors

**Topic B:** Preview the Print Output

**Topic C:** Create Print Presets